Section: Narratives - Program Description

INTRODUCTION

Under the Elementary and Secondary School Emergency Relief II Fund (ESSER II), authorized by the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, the Pennsylvania Department of Education (PDE) awards grants to School Districts and Charter Schools to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the state.

Please note: ESSER II funds **cannot** be used for: 1) subsidizing or offsetting executive salaries and benefits of individuals who are not employees of the LEAs, or 2) expenditures related to state or local teacher or faculty unions or associations. ESSER II funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

*ESSER II funds are not Title I funds and as such, are not subject to Title I rules.

Please explain how the LEA will determine its most important educational needs as a result of COVID-19. (3000 characters max)

The district has conducted parent and staff surveys and held focus groups meetings related to the change to online instruction during the shutdown and concerns about returning to school in the fall. Primary concerns were and continue to be 1) access to technology - devices, intranet and software that best supports students learning and connection to teachers and school staff, 2) potential learning gaps (loss) that may occur as a result of COVID-19 and 3) social, emotional needs of our students as a result of COVID-19. The district has been conducting benchmark assessments to determine the needs of our learners in grades K-12 and what intervention can be used to assist them during the summer of 2021 and the 2021-2022 school year.

Please explain the LEA(s) proposed timeline for providing services and assistance to students and staff. (3000 characters max)

During the 2020-2021 school year, the district has been providing after school supports for students who need additional help with academic content in grades K-12. During the summer of 2021, the district will be offering various summer intervention programs for students in grades K-12. These programs will allow our students to receive extra support and/or remediation in core academic instruction. Additionally, we will be offering mental health and counseling services for our students who may require this level of intervention. Summer trainings and workshops for students, parents and staff are also being developed on topics related to handling and coping with stress and addressing the social emotional needs of our students and staff when they return to school at the start of the 2021-2022 school year.

Please explain the extent to which the LEA intends to use ESSER II funds to promote remote learning. (3000 characters max)

The District (LEA) plans to use the ESSR II funds to purchase more Chromebooks or similar devices (approximately 400) to support the needs of students who will participate in remote learning. We also plan to use the ESSER II purchase digital resources and tools for all of our students in grades K-12.

Please describe how the LEA intends to assess and address student learning gaps resulting from the disruption in educational services. (3000 characters max)

We have identified skills that were not taught during the 19-20 school year due to the switch to virtual instruction and aso have been conducting benchmark assessments throughout the 2020-2021 school year. This benchmark data will be used to ensure that the interventions offered during the summer of 2021 addresses the appropriate areas of needs to support any learning gaps for our students in grades K-12. Department chairs are also researching options for teaching any identified skills and concepts during the 2021-2022 school year. We will also use standardized assessments to measure and monitor progress toward the standards for core instructional areas.

Please describe the LEA(s) proposed procedures for evaluating local COVID-19 impacts in relation to education programming and delivery. (3000 characters max)

Areas of emphasis should include:

- Documenting learning loss associated with extended school closure;
- Outlining the development of local continuity of education plans over the course of emergency response efforts; and
- Detailing supports for vulnerable student populations and families.

During the 2021-2022 school year, the District (LEA) plans to continue its practice of using benchmark and informal assessments to identify learning gaps so we can plan instruction accordingly. This progress monitoring will occur throughout the school year to ensure that students have ample During the 2021-2022 school year, the District will continue to conduct benchmark and information assessments to identify of need and provide opportunities to close any learning gaps identified. Our continuity of education plan focuses on providing students with online learning in the event that the district or students cannot provide/receive in person instruction for a short or extended length of time. Our virtual instruction follows our curriculum and planned assessments. All classes or courses are taught by PA Certified Teachers and supported by Instructional Support Specialists and Educational Specialists. Students who receive ELD, Special Education, Gifted Education, Title 1 and/or Related Services will have access to the supports they need to provide their educational programming. All students in grades K-12 will be provided with 1:1 devices to allow access to our curriculum and encourage participation. Families in need of internet services will also be supported by the district.

Please describe the LEA core set of strategies that will be used to guide local investment of ESSER II funding, associated with short-range (*i.e.,* remainder of the 2020-21 school year) and long-range (2021-22 and 2022-2023 school years) timelines. (3000 characters max)

These strategies may entail the establishment, scale-up, refinement, or evaluation of remote learning,

as well as strategies for school-based teaching and learning responsive to conditions related to the pandemic. LEAs will be asked to outline how limited, ESSER II funding may support these initiatives and how these funds might interact with other federal funding, including enhanced Title IV flexibility, to ensure strategic and sustainable use of funds.

The LEA will use the ESSR II funds to increase access to technology (devices), digital tools and electronic resources long-term. This enables us to provide access for virtual instruction when needed and to enhance the use of a blended instruction in grades K-12. The District also plans to use the ESSR II funding to support after school interventions programs that have been provided and will continue for the remainder of the 2020-2021 school year. The LEA will use the ESSR II funds to provide interventions/remediation programs for our students in grades K-12 during the summer of 2021. ESSR II funding will also be used to enhance our schools' ventilation and cleaning protocols.

Please describe specific plans, measures, and longer-term evaluative strategies concerning student learning gaps - as well as opportunity to learn factors - stemming from COVID-19. (3000 characters max)

We are ensuring our students have devices to access online instruction, resources and assessment. These will allow us to implement benchmarking plan which will allow us to identify learning gaps in a timely manner. In turn, the data will allow us to refine our instruction to close these gaps. We also continue to support our teachers in developing their virtual instruction skills in order to support students during the pandemic as well as developing more flexible instruction plans to better meet the needs of our students long-term. The LEA is also planning to move to an MTSS model (currently using RTII) to address academic, behavioral and mental health needs of our students. Data Team Meetings and Child Study Teams will also be monitoring the needs of our students (by grade level, by individual students) to ensure that appropriate interventions are available for our students who need extra support.

Section: Narratives - Allowable Usage of Funds

ALLOWABLE USAGE OF FUNDS

Check the box before each intended acceptable use classification your LEA is applying to use ESSER II funds to support.

For additional information on cleaning and sanitizing your LEA, please visit the following resources:

CDC - Disinfectant Decision Tool website

CDC - Cleaning Guide website

*If your LEA is spending in an area authorized by the ESEA of 1965, please select option (1), then specify which sub-program(s) will be included by selecting from options "A - L".

☐ **(1) Any activity authorized by the ESEA of 1965.**

☐ **-(1a) Title I, Part A (Improving Basic Programs Operated by LEAs; Section 1003 school improvement)**

☐ **-(1b) Title I, Part C (Education of Migratory Children)**

☐ **-(1c) Title I, Part D (Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk)**

☐ **-(1d) Title II, Part A (Supporting Effective Instruction)**

☐ **-(1e) Title III, Part A (English Language Acquisition, Language Enhancement, and Academic Achievement)**

☐ **-(1f) Title IV, Part A (Student Support and Academic Enrichment Grants)**

☐ **-(1g) Title IV, Part B (21st Century Community Learning Centers)**

☐ **-(1h) Title V, Part B (Rural and Low-Income School Program)**

☐ **-(1i) Subtitle B of title VII of the McKinney Vento Homeless Assistance Act**

☐ **-(1j) The Individuals with Disabilities Education Act (''IDEA'')**

☐ **-(1k) The Adult Education and Family Literacy Act**

☐ **-(1l) The Carl D. Perkins Career and Technical Education Act of 2006 (''the Perkins Act'')**

☐ **(2) Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19.**

☐ **(3) Providing principals and others school leaders with the resources necessary to address the needs of their individual schools. See help text for example.**

☐ **(4) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population.**

☐ **(5) Developing and implementing procedures and systems to improve the preparedness**

and response efforts of local educational agencies. See help text for example.

☐ **(6) Training and professional development for staff of the local educational agency on sanitation and minimizing the spread of infectious diseases. (For helpful tips on cleaning and sanitizing your LEA, please visit CDC's website, links are provided in the question text above.) **Purchases of Personal Protective Equipment (PPE) are allowable, if not already purchased using ESSER.****

☐ **(7) Purchasing supplies to sanitize and clean the facilities of a local educational agency, including buildings operated by such agency.**

☑ **(8) Planning for and coordinating during long-term closures, including how to provide meals to eligible students, how to provide technology for online learning to all students, how to provide guidance for carrying out requirements under the IDEA and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements.**

☑ **(9) Purchasing educational technology (including hardware, software, and connectivity) for students who are served by the local educational agency that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and students with disabilities, which may include assistive technology or adaptive equipment.**

☑ **(10) Providing mental health services and supports.**

☑ **(11) Planning and implementing activities related to summer learning and supplemental afterschool programs, including providing classroom instruction or online learning during the summer months and addressing the needs of low-income students, students with disabilities, English learners, migrant students, students experiencing homelessness, and children in foster care.**

☑ **(12) Addressing learning loss among students, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care.**

☐ **-(12a) Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction.**

☑ **-(12b) Implementing evidence-based activities to meet the comprehensive needs of students.**

☐ **-(12c) Providing information and assistance to parents and families on how they can effectively support students, including in a distance learning environment.**

☐ **-(12d) Tracking student attendance and improving student engagement in distance education.**

☑ **(13) School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.**

☑ **(14) Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door repair and replacement.**

☐ **(15) Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency.**

Based on your selections above, please complete the table by identifying categories of usage, and providing a description of how your LEA will utilize the funds. The description has a maximum of 1000 characters.

*For consortium applications, please include a line for each applicable LEA/Usage combination

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Methacton School District	(8) Planning for and coordinating during long-term closures…	The LEA will use these funds to support meal distribution for eligible students during the 2021-2022 school year.
Methacton School District	(9) Purchasing educational technology…	The LEA will use the ESSR II funds to purchase additional 1:1 devices (approximately 400) to support our students in grades K-12 long-term. Additionally, the LEA will use this funding to purchase additional digital tools and electronic resources for our staff and students. Internet services and hot spots will also be purchased with these funds to improve access for all students.
Methacton School District	(10) Providing mental health services and supports.	During the summer of 2021, the LEA will be providing counseling and mental health services for students who are eligible or require this this level of care. The LEA is also using this funding to provide workshops and trainings for parents/guardians, students and staff on coping with stress and addressing social, emotional needs of individuals.

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Methacton School District	(11) Planning and implementing activities related to summer learning…	The LEA has been providing afterschool support and tutoring services for our students in grades K-12. The district will use these ESSR II funding to cover the costs associated with this program that will continue for the remainder of the 2020-2021 school year. The LEA will be providing various intervention and remediation programs to address/target identified learning gaps during the summer of 2021. This funding will be used to support the planning, development and implementation of these programs for students in grades K-12.
Methacton School District	(12) Addressing learning loss among students...	The LEA has been securing various assessment and evidence-based interventions to support our students who have identified learing losses. The ESSR II funding will be used to offset some of the costs associated with securing evidence-based reosurces and interventions to meet the comprehensive needs of our students.
		The LEA will be using a portion of the ESSR II funds to remove/replace some carpeting and to purchase magnetic door holders. The carpet removal and replacement will help to reduce the risk of virus transmission;

LEA Name	Allowable Usage of Funds	Description (1000 max characters)
Methacton School District	(13) School facility repairs and improvements....	further supporting our student health needs. The door closure hardware will be installed on 20 stairwell doors, fire alarm relays at each set of doors. The door closures will be activated by the relay to close automatically to be compliant with national fire code and further support our student health needs.
Methacton School District	(14) Projects to improve the indoor air quality in school facilities...	The ESSR II funding will be used for an upgrade project to improve the indoor air quality,ventilation and filtering in school facilities. The proposal is for installation of the O2 Prime bi-polar ionization devices on the equipment located in Arcola, Skyview, Woodland and Worcester schools. These units do all common areas.

Section: Narratives - ESSER II Fund Assurances

ESSER II FUND ASSURANCES

LEAs that receive more than $150,000 in CRRSA Act funds will complete quarterly FFATA reports, including the following data: (LEAs receiving less than $150,000 please select 'NO')

- The total amount of funds received, the amount spent or obligated for each project or activity,
- A detailed list of all projects or activities supported with CRRSA Act funds including:
  - Name
  - Description
  - Estimated number of jobs created or retained (where applicable)
- Detailed information on subcontracts and subgrantees, including FFATA data elements, as prescribed by OMB.

Yes

LEA will, to the greatest extent practicable, continue to compensate its employees and contractors during the period of any disruptions or closures related to COVID-19 in compliance with section 315 of Division M of the CRRSA Act. In addition, each entity that accepts funds will continue to pay employees and contractors to the greatest extent practicable based on the unique financial circumstances of the entity. CRRSA Act funds generally will not be used for bonuses, merit pay, or similar expenditures, unless related to disruptions or closures resulting from COVID-19.

Yes

The LEA will cooperate with any examination of records with respect to such funds by making records available for inspection, production, and examination, and authorized individuals available for interview and examination, upon the request of (i) the Department and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority.

Records pertaining to the ESSER II Funds, including financial records related to use of grant funds, will be retained separately from those records related to the LEA's use of ESSER Funds.

Yes

LEA maintains inventory records, purchase orders and receipts for equipment (over $5,000) purchased, Computing Devices, Special Purpose Equipment ($300 - $4,999), and will conduct a physical inventory every two years. Please note: Inventory of equipment purchased with federal funds must be broken out by funding source.

Yes

The LEA will comply with all reporting requirements, including those in Section 15011 of the CARES Act and section 313(f) of the Division M of the CRRSA Act and submit required quarterly reports to the SEA at such time and in such manner and containing such information as the SEA may subsequently require.

The report must provide a detailed accounting of the use of funds, including how the LEA is using funds to measure and address learning loss among students disproportionately affected by coronavirusand school closures, including low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care. The SEA may require additional reporting in the future. (See also 2 CFR 200.328-200.329).

Yes

Any LEA receiving funding under this program will have on file with the SEA a set of assurances that meets the requirements of section 442 of the General Education Provisions Act (GEPA) (20 U.S.C. 1232e).

Yes

To the extent applicable, an LEA will include in its local application a description of how the LEA will comply with the requirements of section 427 of GEPA (20 U.S.C. 1228a). The description must include information on the steps the LEA proposes to take to permit students, teachers, and other program beneficiaries to overcome barriers (including barriers based on gender, race, color, national origin, disability, and age) that impede equal access to, or participation in, the program.

Yes

Section: Narratives - ESSER II Reporting

USES OF FUNDS

LEAs may be required to track the following expenses if they were selected in the Usage of Funds section.

- Purchasing educational technology (including hardware, software, and connectivity), which may include assistive technology or adaptive equipment
- Activities focused specifically to addressing the unique needs of low-income students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth
- Providing mental health supports and services
- Sanitization and minimizing the spread of infectious diseases, including cleaning supplies and staff training to address sanitization and minimizing the spread of infectious diseases
- Summer learning and supplemental afterschool programs
- Other (uses of funds not included above)

I understand that I may have to report on the requirements listed above.

Yes

HOME INTERNET ACCESS

LEAs may be required to report on the types of services provided if funds were spent on home internet access (purchasing educational technology which includes connectivity) for students. Types of services may include any or all of the following:

- Mobile hotspots with paid data plans
- Internet connected devices with paid data plans
- District pays for the cost of home Internet subscription for student
- District provides home Internet access through a district-managed wireless network

I understand that I may have to report on the requirements listed above.

Yes

LEARNING DEVICES

LEAs may be required to report on the number of students that received devices per grade span (elementary vs. secondary) and the proportion based on total enrollment if funds were spent on learning

devices for students.

I understand that I may have to report on the requirements listed above.

Yes

STUDENT PARTICIPATION AND ENGAGEMENT

LEAs may be required to report on all methods used to document student participation and engagement during remote learning if funds were used to develop, initiate and/or implement remote learning. Methods may include any or all of the following:

- Submission of assignments
- Participation in assessments
- Tracking student logins to online learning platforms
- Participation in individual coaching or check ins
- Participation in email, text or other electronic communication
- Participation in help lines or hot lines for help with remote learning
- Participation in synchronous online classes
- Other

I understand that I may have to report on the requirements listed above.

Yes

FULL TIME EQUIVALENT POSTIONS (FTE)

LEAs may be required to report the number of full-time equivalent (FTE) positions employed in the LEA. *(The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)*

I understand that I may have to report on the requirements listed above.

Yes

Section: Budget - Instruction Expenditures

BUDGET OVERVIEW

Budget

$859,835.00

Allocation

$859,835.00

Budget Over(Under) Allocation

$0.00

INSTRUCTION EXPENDITURES

Function	Object	Amount	Description
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	$152,253.36	Salaries for staff providing afterschool support and tutoring services for students in grades K-12.
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	100 - Salaries	$61,085.56	Salaries for staff providing summer intervention and remediation services for students in grades K-12.
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	$178,800.00	Purchase of additional Chromebooks (approximately 400 devices) to support our students in grades K-12.
1100 - REGULAR PROGRAMS – ELEMENTARY / SECONDARY	600 - Supplies	$43,707.00	Purchase of digital tools and electronic resources for our staff and students in grades K-12

		$435,845.92	

Section: Budget - Support and Non-Instruction Expenditures

BUDGET OVERVIEW

Budget

$859,835.00

Allocation

$859,835.00

Budget Over(Under) Allocation

$0.00

SUPPORT AND NON-INSTRUCTIONAL EXPENDITURES

Function	Object	Amount	Description
2600 - Operation and Maintenance	600 - Supplies	$15,587.00	Upgrade project to improve air quality, ventilation and filtering in our schools' common areas.
2600 - Operation and Maintenance	600 - Supplies	$79,272.00	Purchase of magnetic door holders (required by fire code) to support our student health needs.
2600 - Operation and Maintenance	600 - Supplies	$216,000.00	Replacement of Carpets - to reduce risk of virus transmission and improve student health needs.
3100 - Food Services	500 - Other Purchased Services	$113,130.08	To purchase meals for eligilble students
		$423,989.08	

Section: Budget - Budget Summary

Display a read-only table showing total budget and allocation amounts.

Budget

$859,835.00
Allocation

$859,835.00

Budget Over(Under) Allocation

$0.00

BUDGET SUMMARY

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
1000 Instruction	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1100 REGULAR PROGRAMS – ELEMENTARY / SECONDARY	$213,338.92	$0.00	$0.00	$0.00	$0.00	$222,507.00	$0.00	$435,845.92
1200 SPECIAL PROGRAMS – ELEMENTARY / SECONDARY	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1300 CAREER AND TECHNICAL EDUCATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1400 Other Instructional Programs – Elementary / Secondary	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1600 * ADULT EDUCATION PROGRAMS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1700 Higher								

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
Education Programs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
1800 Pre-K	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2000 SUPPORT SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2100 SUPPORT SERVICES – STUDENTS	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2200 Staff Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2300 SUPPORT SERVICES – ADMINISTRATION	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2400 Health Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2500 Business Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2600 Operation and Maintenance	$0.00	$0.00	$0.00	$0.00	$0.00	$310,859.00	$0.00	$310,859.00
2700 Student Transportation	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2800 Central Support Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3000 OPERATION OF NON-INSTRUCTIONAL SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3100 Food Services	$0.00	$0.00	$0.00	$0.00	$113,130.08	$0.00	$0.00	$113,130.08

	100 Salaries	200 Benefits	300 Purchased Professional and Technical Services	400 Purchased Property Services	500 Other Purchased Services	600 Supplies 800 Dues and Fees	700 Property	Totals
3200 Student Activities	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3300 Community Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4000 FACILITIES ACQUISITION, CONSTRUCTION AND IMPROVEMENT SERVICES	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$213,338.92	**$0.00**	**$0.00**	**$0.00**	**$113,130.08**	**$533,366.00**	**$0.00**	**$859,835.00**
				Approved Indirect Cost/Operational Rate: 0.0000				**$0.00**
							Final	**$859,835.00**